

Smyrna Career Center Calendar

June 2017

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Multi Employer Job Fair Adamsville Recreation Center 3201 Martin Luther King Jr. Drive SW, Atlanta, GA 30311 10:00 am – 1:00 pm	2	3
5 Career Center Orientation 9:00 am Resume Assistance By appointment only 1:30 pm – 3:00 pm Hotel Pro Staffing 10:00 am – 12:00 pm	6 Introduction to Computers 10:00 am Ready Hiring Event 1:00 pm – 3:00 pm	7 Veteran Roundtable 1:30 pm – 3:30 pm United HealthCare 1:30 pm – 3:30 pm Goodwill Training Program Information Session 2:00 pm	8 Online Application Assistance By appointment only 11:00 am – 12:00 pm	9	10
12 Resume Assistance By appointment only 1:30 pm – 3:00 pm Hotel Pro Staffing 10:00 am – 12:00 pm	13 Introduction to Internet 10:00 am Manpower 9:00 am – 12:00 pm	14 United HealthCare 1:30 pm – 3:30 pm Goodwill Training Program Information Session 2:00 pm	15 Interview Workshop 10:00 am	16	17
19 Resume Assistance By appointment only 1:30 pm – 3:00 pm Hotel Pro Staffing 10:00 am – 12:00 pm	20 MS Word for Beginners 10:00 am Ready Hiring Event 1:00 pm – 3:00 pm	21 United HealthCare 1:30 pm – 3:30 pm Goodwill Training Program Information Session 2:00 pm	22	23	24
26 Resume Assistance By appointment only 1:30 pm – 3:00 pm Hotel Pro Staffing 10:00 am – 12:00 pm Town Hall Meeting 12:00 pm	27 Manpower 9:00 am – 12:00 pm MS Excel for Beginners 10:00 am	28 Goodwill Training Program Information Session 2:00 pm	29	30	

Hours of Service

Mon-Wed	9am-5pm
Thu	9am-7pm
Fri	9am-4pm
Sat	10am-2pm

Please contact the Career Center before attending classes to ensure the course schedule has not changed.
Class schedules are subject to change without notice.