

Rome Career Center Calendar

December 2017

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Making a Great First Impression 10:00 am – 11:00 am	2
4 Resume Workshop 10:00 am – 11:00 am New Job Posting After 1:00 pm	5 Veterans services 1:00 pm – 3:30 pm Automation Personnel Hiring Event 12:00 pm – 3:00 pm	6 Beginner MS Word 2:00 pm – 3:00 pm	7 Introduction to Computers 3:00 pm – 4:00 pm	8 Career Center orientation 2:00 pm – 3:00 pm	9
11 Resume workshop 10:00 am – 11:00 am New Job Posting After 1:00 pm	12 Veterans services 1:00 pm – 3:30 pm	13 Multi-employer Job fair @ Goodwill—Rome 10:00 am – 12:30 pm	14 Online application workshop 3:00 pm – 4:00 pm	15 Introduction to the Internet 10:00 am – 11:00 am	16
18 Resume Workshop 10:00 am – 11:00 am New Job Posting After 1:00 pm	19 Veterans' Services 1:00 pm – 3:30 pm Automation Personnel Hiring Event 12:00 pm – 3:00 pm	20 Online application workshop 3:00 pm – 4:00 pm	21 Beginner MS Excel 2:00 pm – 3:00 pm	22 Career Center Closed Christmas Holidays	23 Career Center Closed Christmas Holidays
25 Career Center Closed Christmas Holidays	26 Veterans Services 1:00 pm – 3:30 pm Automation Personnel Hiring Event 12:00 pm – 3:00 pm	27 Beginner MS Word 2:00 pm – 3:00 pm	28 Online Application Workshop 3:00 pm – 4:00 pm	29 Beginner MS Excel 2:00 pm – 3:00 pm	30

Please contact the Career Center before attending classes to ensure the course schedule has not changed. Class schedules are subject to change without notice.

Rome Goodwill Career Center: 154 Hicks Drive Rome, GA 30161 | 706.292.3304

Hours of Service

Mon-Wed	9am-5pm
Thu	9am-7pm
Fri	9am-4pm
Sat	10 am-2pm



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