

# **Classes, Information Sessions and Events Calendars:**

## **Smyrna**

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(Skills Calendar – 1 Page)



# Smyrna Career Center Calendar

## September 2018

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Career Center Closed
3 Labor Day Career Center Closed	4 Introduction to Computers 10:00 am – 11:00 am	5 <b>Good Jobs at Goodwill</b> 10:00 am – 3:00 pm <b>Atlanta Community Food Bank</b> 1:00 pm – 3:00 pm <b>Veteran Roundtable</b> 1:30 pm – 3:30 pm <b>Goodwill Training Program Information Session</b> 2:00 pm – 3:00 pm	6 Introduction to the Internet 10:00 am – 11:00 am  Interview Workshop 11:00 am – 12:00 am	7	8
10 Online Application Assistance By appointment only 11:00 am – 12:00 pm  Resume Assistance By appointment only 1:30 pm – 3:00 pm	11 Multi-Employer Job Fair Smyrna Career Center 10:00 am – 1:00 pm	12 Good Jobs at Goodwill 10:00 am – 3:00 pm  Goodwill Training Program Information Session 2:00 pm – 3:00 pm	13	14	15
17 Digital Skills Orientation 10:00 am – 10:30 am  Resume Assistance By appointment only 1:30 pm – 3:00 pm	18 MS Word for Beginners 10:00 am – 11:00 am	19 Good Jobs at Goodwill 10:00 am – 3:00 pm  Goodwill Training Program Information Session 2:00 pm – 3:00 pm	20 Online Application Assistance By appointment only 11:00 am – 12:00 pm	21	22
24 Town Hall Meeting 12:00 pm – 12:30 pm  Resume Assistance By appointment only 1:30 pm – 3:00 pm	25 MS Excel for Beginners 10:00 am – 11:00 am	26 Good Jobs at Goodwill 10:00 am – 3:00 pm  Goodwill Training Program Information Session 2:00 pm – 3:00 pm	27 Digital Skills Certification Exam 1:00 pm – 3:00 pm	28	29

Please contact the Career Center before attending classes to ensure the course schedule has not changed.  
Class schedules are subject to change without notice.

**Smyrna Goodwill Career Center:** 3205 South Cobb Drive SE, Smyrna, GA 30080 | 678.766.8173

### Hours of Service

Mon-Wed 9 am-5 pm  
Thu 9 am-7 pm  
Fri 9 am-4 pm  
Sat 10 am-2 pm

# Smyrna Skills Training Calendar

## September 2018

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>TRAINING TAKING PLACE THIS MONTH:</b>	<b>HOSPITALITY</b>				1
3	4 Technology and Careers Program Information Session 2:30 – 3:30 pm	5 Information Session 2:00 pm – 3:00 pm (Skills Training Class Start Dates are Provided During the Information Session)	6	7	8
10 <b>Please attend an Info Session for Start Dates &amp; Funding Info</b>	11	12 Information Session 2:00 pm – 3:00 pm (Skills Training Class Start Dates are Provided During the Information Session)	13	14	15
17	18	19 Information Session 2:00 pm – 3:00 pm (Skills Training Class Start Dates are Provided During the Information Session)	20	21	22
24	25	26 Information Session 2:00 pm – 3:00 pm (Skills Training Class Start Dates are Provided During the Information Session)	27	28	29

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