

Classes, Information Sessions and Events Calendars:

Smyrna

(Career Center Calendar – 1 Page)
(Skills Calendar – 1 Page)

Smyrna Career Center Calendar

May 2019

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4
		Tip Top Staffing Hiring Event 10:00 am – 2:00 pm Goodwill Training Program Information Session 2:00 pm – 3:00 pm	Spanish Class 10:00 am – 12:00 pm 1:1 Career Coaching 1:30 pm – 3:00 pm By Appointment Only	GCF Learn Free Orientation Independent Learning 10:00 am -3:00 pm	
6	7	8	9	10	11
MS Word for Beginners 10:00 am – 12:00 pm	Multi-Employer Job Fair 3205 South Cobb Drive Smyrna, GA 30080 10:00 am – 1:00 pm	Goodwill Training Program Information Session 2:00 pm – 3:00 pm	Spanish Class 10:00 am – 12:00 pm 1:1 Career Coaching 1:30 pm – 3:00 pm By Appointment Only	GCF Learn Free Orientation Independent Learning 10:00 am -3:00 pm	Formatting a Resume in MS Word 10:00 am – 12:00 pm
13	14	15	16	17	18
MS PowerPoint for Beginners 10:00 am – 12:00 pm	Resume Assistance 1:30 pm – 3:00 pm	Tip Top Staffing Hiring Event 10:00 am – 2:00 pm Goodwill Training Program Information Session 2:00 pm – 3:00 pm	Spanish Class 10:00 am – 12:00 pm Resume Assistance 3:30 pm – 4:30 pm	GCF Learn Free Orientation Independent Learning 10:00 am -3:00 pm	
20	21	22	23	24	25
Introduction to Computers and the Internet Stratton Library Off-Site 10:00 am – 12:00 pm 1100 Powders Springs Rd	Resume Assistance 1:30 pm – 3:00 pm	Goodwill Training Program Information Session 2:00 pm – 3:00 pm	Spanish Class 10:00 am – 12:00 pm 1:1 Career Coaching 1:30 pm – 3:00 pm By Appointment Only	GCF Learn Free Orientation Independent Learning 10:00 am -3:00 pm	Career Center Closed
27	28	29	30	31	
Memorial Day Career Center Closed	MS Excel for Beginners 10:00 am – 11:00 am	Goodwill Training Program Information Session 2:00 pm – 3:00 pm	Spanish Class 10:00 am – 12:00 pm 1:1 Career Coaching 1:30 pm – 3:00 pm By Appointment Only	GCF Learn Free Orientation Independent Learning 10:00 am -3:00 pm	

Hours of Service

Mon-Wed	9 am-5 pm
Thu	9 am-7 pm
Fri	9 am-4 pm
Sat	10am – 2pm

Please contact the Career Center before attending classes to ensure the course schedule has not changed. Class schedules are subject to change without notice.

Smyrna Skills Training Calendar

May 2019

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4
CURRENTLY RECRUITING FOR THE TRAINING PROGRAMS:	FLOOR TECH LOGISTICS FORKLIFT	Information Session 2:00 pm – 3:00 pm (Please arrive 20 min early) <i>(Skills Training Class Start Dates Provided at Info Session)</i>			
6	7	8	9	10	11
		Information Session 2:00 pm – 3:00 pm (Please arrive 20 min early.) <i>(Skills Training Class Start Dates Provided at Info Session)</i>			
13	14	15	16	17	18
		Information Session 2:00 pm – 3:00 pm (Please arrive 20 min early) <i>(Skills Training Class Start Dates Provided at Info Session)</i>			
20	21	22	23	24	25
		Information Session 2:00 pm – 3:00 pm (Please arrive 20 min early) <i>(Skills Training Class Start Dates Provided at Info Session)</i>			CLOSED FOR MEMORIAL DAY
27	28	29	30	31	
CLOSED FOR MEMORIAL DAY		Information Session 2:00 pm – 3:00 pm (Please arrive 20 min early) <i>(Skills Training Class Start Dates Provided at Info Session)</i>			PLEASE ATTEND AN INFORMATION SESSION FOR DATES AND FUNDING INFORMATION

Please contact the Career Center before attending classes to ensure the course schedule has not changed. Class schedules are subject to change without notice.