

Classes, Information Sessions and Events Calendars:

Smyrna

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Smyrna Career Center Calendar

September 2019

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2 Labor Day Career Center Closed	3 Resume Assistance 3:30 pm – 4:30 pm	4 Waffle House Hiring Event 10:00 am – 2:00 pm Goodwill Training Program Information Session 2:00 pm – 3:00 pm	5 RGIS Hiring Event 12:30 pm – 3:00 pm 1 on 1 Career Coaching 1:30 pm – 3:00 pm By Appointment Only	6 GCF Learn Free Orientation Self-Directed Practice 10:00 am – 3:00 pm	7
9 *MS PowerPoint for Beginners 10:00 am – 11:00 am	10 Multi-Employer Job Fair Career Center 10:00 am – 1:00 pm	11 Waffle House Hiring Event 10:00 am – 2:00 pm Goodwill Training Program Information Session 2:00 pm – 3:00 pm	12 RGIS Hiring Event 12:30 pm – 3:00 pm 1 on 1 Career Coaching 1:30 pm – 3:00 pm By Appointment Only	13 GCF Learn Free Orientation Self-Directed Practice 10:00 am – 3:00 pm	14
16 *MS Word for Beginners 10:00 am – 11:00 am	17 Resume Assistance 3:30 pm – 4:30 pm	18 Waffle House Hiring Event 10:00 am – 2:00 pm Goodwill Training Program Information Session 2:00 pm – 3:00 pm	19 RGIS Hiring Event 12:30 pm – 3:00 pm 1 on 1 Career Coaching 1:30 pm – 3:00 pm By Appointment Only	20 GCF Learn Free Orientation Self-Directed Practice 10:00 am – 3:00 pm	21
23 *MS Excel for Beginners 10:00 am – 11:00 am	24 Resume Assistance 3:30 pm – 4:30 pm	25 Waffle House Hiring Event 10:00 am – 2:00 pm Goodwill Training Program Information Session 2:00 pm – 3:00 pm	26 RGIS Hiring Event 12:30 pm – 3:00 pm 1 on 1 Career Coaching 1:30 pm – 3:00 pm By Appointment Only	27 GCF Learn Free Orientation Self-Directed Practice 10:00 am – 3:00 pm	28
30 *Introduction to Computers 10:00 am – 11:00 am					

*Classes will be held at the Stratton Library 1100 Powder Springs Rd SW, Marietta, GA 30064

Please contact the Career Center before attending classes to ensure the course schedule has not changed.
Class schedules are subject to change without notice.

Hours of Service

Mon-Wed 9am-5 pm
Thu 9am-7 pm
Fri 9am-4 pm
Sat 10am – 2pm

Smyrna Skills Training Calendar September 2019

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2 Labor Day Career Center Closed	3	4 Information Session 2:00 pm – 3:00 pm (Skills Training Class Start Dates are Provided During the Information Session)	5	6	7
9	10	11 Information Session 2:00 pm – 3:00 pm (Skills Training Class Start Dates are Provided During the Information Session)	12	13	14
16	17	18 Information Session 2:00 pm – 3:00 pm (Skills Training Class Start Dates are Provided During the Information Session)	19	20	21
23	24	25 Information Session 2:00 pm – 3:00 pm (Skills Training Class Start Dates are Provided During the Information Session)	26	27	28
30		Currently recruiting for: Hospitality Logistics Forklift	Attend an Info Session for Funding Details and Start Dates		

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