

Smyrna Career Center Calendar

December 2019

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
2 Introduction to the Internet 10:00 am – 11:00 am Conversational Spanish 10:00 am – 12:00 pm	3 Resume Assistance 3:30 pm – 4:30 pm	4 Multi-Employer Job Fair South Cobb Recreation Center 875 Riverside Parkway Austell, GA 30168 10:00 am – 1:00 pm Goodwill Training Program Information Session 2:00 pm – 3:00 pm	5 1:1 Career Coaching 1:30 pm – 3:00 pm By Appointment Only	6 GCF Learn Free Orientation Independent Learning 10:00 am – 3:00 pm	7
9 MS PowerPoint for Beginners 10:00 am – 11:00 am Conversational Spanish 10:00 am – 12:00 pm	10 Resume Assistance 3:30 pm – 4:30 pm	11 Goodwill Training Program Information Session 2:00 pm – 3:00 pm	12 1:1 Career Coaching 1:30 pm – 3:00 pm By Appointment Only	13 GCF Learn Free Orientation Independent Learning 10:00 am – 3:00 pm	14
16	17	18 Goodwill Training Program Information Session 2:00 pm – 3:00 pm	19 1:1 Career Coaching 1:30 pm – 3:00 pm By Appointment Only Resume Assistance 3:30 pm – 4:30 pm	20 GCF Learn Free Orientation Independent Learning 10:00 am – 3:00 pm	21
23 MS Excel for Beginners 10:00 am – 11:00 am Conversational Spanish 10:00 am – 12:00 pm	24 Christmas Eve Career Center Closed	25 Christmas Day Career Center Closed	26 1:1 Career Coaching 1:30 pm – 3:00 pm By Appointment Only Resume Assistance 3:30 pm – 4:30 pm	27 GCF Learn Free Orientation Independent Learning 10:00 am – 3:00 pm	28
30 Introduction to Computers 10:00 am – 11:00 am Conversational Spanish 10:00 am – 12:00 pm	31 Resume Assistance 3:30 pm – 4:30 pm	Training Programs available: Environmental Services (EVS) Forklift Hospitality Logistics Maintenance Technology Career Program	Attend an Information Session for Training Program start dates and funding details.		

Hours of Service

Mon-Wed	9 am-5 pm
Thu	9 am-7 pm
Fri	9 am-4 pm
Sat	10am – 2pm

Please contact the Career Center before attending classes to ensure the course schedule has not changed.
Class schedules are subject to change without notice.

Smyrna Goodwill Career Center: 3205 South Cobb Drive SE, Smyrna, GA 30080 | 678.766.8173