

Athens Career Center Calendar

September 2020

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>Virtual Information Sessions Mon and Wed 10:00 am – 11:00 am Tues 6:00 pm Career Drop-Ins Mon – Thurs 11:00 am – 12:00 pm Logon to: www.careerconnector.org To Register for Virtual Job Fairs and Workshops</p>	<p>Basic Computers 10:00 am – 11:00 am 1:00 pm – 2:00 pm</p> <p>Onsite Resume Lab 12:00 pm – 4:00 pm</p> <p>How to Search the Web Better 2:00 pm – 3:00 pm</p>	<p>Email Basics 1:00 pm – 2:00 pm</p> <p>Onsite Mini-Hiring Event 10:00 am – 12:00 pm 2:00 pm – 4:00 pm</p>	<p>Dawsonville and Oakwood Virtual Job Fair 10:00 am – 1:00 pm www.careerconnector.org Onsite Conflict in the Workplace 10:00 am – 11:00 am How to Use CareerConnector for Your Job Search 10:00 am – 11:00 am 1:00 pm – 2:00 pm 6:00 pm – 7:00 pm Internet Safety and Ethics 2:00 pm – 3:00 pm</p>	<p>Using Excel to Budget Monthly 10:00 am – 11:00 am Onsite Introduction to the Online Application 10:00 am – 11:00 am Onsite Digital Skills MS Word 11:00 am – 12:00 pm Onsite Career Coaching Sessions By appointment</p>	<p>Career Center Closed</p>
<p>Labor Day Career Center Closed</p>	<p>Introduction to Word 10:00 am – 11:00 am 1:00 pm – 2:00 pm</p> <p>Onsite Interview Lab 12:00 pm – 4:00 pm</p> <p>Tech Savvy Tips and Tricks 2:00 pm – 3:00 pm</p>	<p>Onsite Mini-Hiring Event 10:00 am – 12:00 pm 2:00 pm – 4:00 pm</p> <p>Mi Correo Electrónico 1:00 pm – 2:00 pm</p>	<p>Aerotropolis Virtual Job Fair 10:00 am – 1:00 pm www.careerconnector.org How to Use Google Docs 10:00 am – 11:00 am 1:00 pm – 2:00 pm 6:00 pm – 7:00 pm Onsite Digital Skills – Email 11:00 am – 12:00 pm Building a Strong Online Portfolio 2:00 pm – 3:00 pm</p>	<p>How to Bank Online 10:00 am – 11:00 am</p> <p>Onsite Career Coaching Sessions By appointment</p>	<p>How to Use Google Docs 10:00 am – 11:00 am</p>
<p>Using G-Suite Business Email 1:00 pm – 2:00 pm 6:00 pm – 7:00 pm</p>	<p>Introduction to Excel 10:00 am – 11:00 am 1:00 pm – 2:00 pm</p>	<p>Onsite Mini-Hiring Event 10:00 am – 12:00 pm 2:00 pm – 4:00 pm</p>	<p>Smyrna Virtual Job Fair 10:00 am – 1:00 pm www.careerconnector.org</p>	<p>Online Tools to Manage Debt 10:00 am – 11:00 am</p>	<p>How to Use Skype for Business 10:00 am – 11:00 am</p>

For the latest information on our coronavirus response and opening updates, please visit goodwillng.org/coronavirus-response.

You can access our services during this time at www.careerconnector.org or by calling 1-844-344-WORK Monday – Friday 9:00 a.m. – 5:00 p.m. All Workshops are Virtual unless noted otherwise. If you do not have internet access you may visit your nearest Career Center to attend virtual job fairs and virtual workshops during regular business hours

Please contact the Career Center before attending classes to reserve your spot and to ensure the course schedule has not changed. Class schedules are subject to change without notice.

Athens Goodwill Career Center: 4070 Lexington Rd, Athens GA 30605 | 706.395.1560|eastathenscareercenter@ging.org

Hours of Service

Mon-Wed	9:00 am – 5:00 pm
Thur	9:00 am – 7:00 pm
Fri	9:00 am – 4:00 pm

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<p>Onsite First Impressions Dress for Success 3:00 pm – 4:00 pm</p>	<p>Onsite Digital Skills – Internet 11:00 am – 12:00 pm Maximizing Your Online Search 2:00 pm – 3:00 pm</p>	<p>Aplicaciones Básicas de Windows 1:00 pm – 2:00 pm</p>	<p>Onsite Job Search at 50+ How to Use Skype for Business 10:00 am – 11:00 am 1:00 pm – 2:00 pm 6:00 pm – 7:00 pm Time Management and Productivity Tools 2:00 pm – 3:00 pm</p>	<p>Onsite Navigating UI Benefits 2:00 PM – 3:00 PM Onsite Career Coaching Sessions By appointment</p>	
<p>21 Onsite Digital Skills Computers 11:00 am – 12:00 pm Using G-Suite Online File Storage 1:00 pm – 2:00 pm 6:00 pm – 7:00 pm</p>	<p>22 Introduction to PowerPoint 10:00 am – 11:00 am 1:00 pm – 2:00 pm Onsite Interview Lab 12:00 pm – 4:00 pm Developing Technical Skills 2:00 pm – 3:00 pm</p>	<p>23 Onsite Mini-Hiring Event 10:00 am – 12:00 pm 2:00 pm – 4:00 pm Cómo Usar LinkedIn 1:00 pm – 2:00 pm</p>	<p>24 Old National Virtual Job Fair 10:00 am – 1:00 pm www.careerconnector.org Beginner Microsoft 365 10:00 am – 11:00 am 1:00 pm – 2:00 pm 6:00 pm – 7:00 pm Onsite Digital Skills Assessment: NorthStar 1:00 pm – 2:00 pm Improving Your Strategic Thinking 2:00 pm – 3:00 pm</p>	<p>25 Online Tools to Save Money 10:00 am – 11:00 am Onsite Career Coaching Sessions By appointment</p>	<p>26 Beginner Microsoft 365 10:00 am – 11:00 am</p>
<p>28 Onsite Digital Skills Computers 11:00 am – 12:00 pm Using G-Suite Meeting and Scheduling 1:00 pm – 2:00 pm 6:00 pm – 7:00 pm</p>	<p>29 Learning LinkedIn 10:00 am – 11:00 am 1:00 pm – 2:00 pm Onsite Interview Lab 12:00 pm – 4:00 pm Tech Savvy Tips and Tricks 2:00 pm – 3:00 pm</p>	<p>30 GA Square Mall Job Fair 3700 Atlanta Hwy, Athens, GA 30606 10:00 am – 2:00 pm Cómo Usar Excel Básico 1:00 pm – 2:00 pm Onsite Mini-Hiring Event 10:00 am – 12:00 pm 2:00 pm – 4:00 pm</p>		<p>ATTEND AN INFORMATION SESSION FOR START DATES AND FUNDING DETAILS We are offering various themed Job Search Workshops virtually this month. Please follow this link to get more information and to register: https://bit.ly/3bBaTBO</p>	<p>SKILLS TRAINING PROGRAMS AVAILABLE AT THIS SITE: ENVIRONMENTAL SERVICES (EVS), FORKLIFT, HOSPITALITY, LOGISTICS MAINTENANCE TECHNOLOGY CAREER PROGRAM (TCP) Please attend a Virtual Info Session for training start dates and funding details WWW.CAREERCONNECTOR.ORG</p>

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