For the latest information on our coronavirus response and opening updates, please visit goodwillng.org/coronavirus-response. You can access our services during this time at www.careerconnector.org or by calling 1-844-344-WORK Monday – Friday 9:00 a.m. – 5:00 p.m. All Workshops are Virtual unless noted otherwise. If you do not have internet access you may visit your nearest Career Center to attend virtual job fairs and virtual workshops during regular business hours.

Please contact the Career Center before attending classes to reserve your spot and to ensure the course schedule has not changed. Class schedules are subject to change without notice.

South DeKalb Goodwill Career Center: 1295 Columbia Drive, Decatur GA 30032 | 404. 728.8605

<table>
<thead>
<tr>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
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<th>Saturday</th>
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<tr>
<td><strong>Virtual Information Sessions</strong>&lt;br&gt;Mon and Wed&lt;br&gt;10:00 am – 11:00 am&lt;br&gt;Tues 6:00 pm&lt;br&gt;Career Drop-Ins&lt;br&gt;Mon – Thurs&lt;br&gt;11:00 am – 12:00 pm&lt;br&gt;Logon to:&lt;br&gt;www.careerconnector.org&lt;br&gt;To Register for Virtual Job Fairs and Workshops</td>
<td><strong>Basic Computers</strong>&lt;br&gt;10:00 am – 11:00 am&lt;br&gt;1:00 pm – 2:00 pm&lt;br&gt;<strong>How to Search the Web Better</strong>&lt;br&gt;2:00 pm – 3:00 pm</td>
<td><strong>Email Basics</strong>&lt;br&gt;1:00 pm – 2:00 pm</td>
<td><strong>Dawsonville and Oakwood Virtual Job Fair</strong>&lt;br&gt;10:00 am – 1:00 pm&lt;br&gt;www.careerconnector.org&lt;br&gt;<strong>How to Use CareerConnector for Your Job Search</strong>&lt;br&gt;10:00 am – 11:00 am&lt;br&gt;1:00 pm – 2:00 pm&lt;br&gt;6:00 pm – 7:00 pm&lt;br&gt;<strong>Internet Safety and Ethics</strong>&lt;br&gt;2:00 pm – 3:00 pm</td>
<td><strong>Using Excel to Budget Monthly</strong>&lt;br&gt;10:00 am – 11:00 am</td>
<td><strong>Career Center Closed</strong></td>
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<td><strong>Labor Day</strong>&lt;br&gt;Career Center Closed</td>
<td><strong>Introduction to Word</strong>&lt;br&gt;10:00 am – 11:00 am&lt;br&gt;1:00 pm – 2:00 pm&lt;br&gt;<strong>Tech Savvy Tips and Tricks</strong>&lt;br&gt;2:00 pm – 3:00 pm</td>
<td><strong>Mi Correo Electrónico</strong>&lt;br&gt;1:00 pm – 2:00 pm</td>
<td><strong>Aerotropolis Virtual Job Fair</strong>&lt;br&gt;10:00 am – 1:00 pm&lt;br&gt;<strong>Schneider Trucking Hiring Event</strong>&lt;br&gt;10:00 am – 1:00 pm&lt;br&gt;www.careerconnector.org&lt;br&gt;<strong>How to Use Google Docs</strong>&lt;br&gt;10:00 am – 11:00 am&lt;br&gt;1:00 pm – 2:00 pm&lt;br&gt;6:00 pm – 7:00 pm&lt;br&gt;<strong>Building a Strong Online Portfolio</strong>&lt;br&gt;2:00 pm – 3:00 pm</td>
<td><strong>How to Bank Online</strong>&lt;br&gt;10:00 am – 11:00 am</td>
<td><strong>How to Use Google Docs</strong>&lt;br&gt;10:00 am – 11:00 am</td>
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<td><strong>Using G-Suite Business Email</strong>&lt;br&gt;1:00 pm – 2:00 pm&lt;br&gt;6:00 pm – 7:00 pm</td>
<td><strong>Introduction to Excel</strong>&lt;br&gt;10:00 am – 11:00 am&lt;br&gt;1:00 pm – 2:00 pm</td>
<td><strong>Aplicaciones Básicas de Windows</strong>&lt;br&gt;1:00 pm – 2:00 pm</td>
<td><strong>Smyrna Virtual Job Fair</strong>&lt;br&gt;10:00 am – 1:00 pm&lt;br&gt;www.careerconnector.org</td>
<td><strong>Online Tools to Manage Debt</strong>&lt;br&gt;10:00 am – 11:00 am</td>
<td><strong>How to Use Skype for Business</strong>&lt;br&gt;10:00 am – 11:00 am</td>
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**Hours of Service**
Mon-Thurs 9:00 am – 5:00 pm
Fri 9:00 am – 4:00 pm
Maximizing Your Online Search  
2:00 pm – 3:00 pm

How to Use Skype for Business  
10:00 am – 11:00 am  
1:00 pm – 2:00 pm  
6:00 pm – 7:00 pm  
Time Management and Productivity Tools  
2:00 pm – 3:00 pm

Using G-Suite Online File Storage  
1:00 pm – 2:00 pm  
6:00 pm – 7:00 pm

Introduction to PowerPoint  
10:00 am – 11:00 am  
1:00 pm – 2:00 pm

Cómo Usar LinkedIn  
1:00 pm – 2:00 pm

Old National Virtual Job Fair  
10:00 am – 1:00 pm  
www.careerconnector.org  
Beginner Microsoft 365  
10:00 am – 11:00 am  
1:00 pm – 2:00 pm  
6:00 pm – 7:00 pm  
Improving Your Strategic Thinking  
2:00 pm – 3:00 pm

Using G-Suite Meeting and Scheduling  
1:00 pm – 2:00 pm  
6:00 pm – 7:00 pm

Learning LinkedIn  
10:00 am – 11:00 am  
1:00 pm – 2:00 pm

Cómo Usar Excel Básico  
1:00 pm – 2:00 pm

ATTEND AN INFORMATION SESSION FOR START DATES AND FUNDING DETAILS

TRAINING PROGRAMS AVAILABLE AT THIS SITE:  
CONSTRUCTION  
ENVIRONMENTAL SERVICES - (EVS)  
FLOOR TECH/CUSTODIAL FORKLIFT  
GENERAL EMPLOYMENT GOODBIZ  
MAINTENANCE

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