



Cartersville Career Center Calendar

November 2020

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>2</p> <p>Medicare AEP ACA Open Enrollment 10:00 am – 2:00 pm Virtual Information Session 10:00 am – 11:00 am www.careerconnector.org Virtual Career Drop-In 11:00 am – 12:00 pm www.careerconnector.org Resume Workshop Virtually and Onsite 2:00 pm – 3:00 pm www.careerconnector.org Introduction to MS Word Virtually and Onsite 6:00 pm – 7:00 pm www.careerconnector.org</p>	<p>3</p> <p>Onsite Goodwill Training Program Information Session 10:00 am – 11:00 am Basic Email Workshop Virtually and Onsite 10:00 am – 11:00 am www.careerconnector.org Virtual Career Drop-In 11:00 am – 12:00 pm www.careerconnector.org Introduction to MS Outlook Virtually and Onsite 2:00 pm – 3:00 pm www.careerconnector.org Virtual Information Session 6:00 pm – 7:00 pm www.careerconnector.org</p>	<p>4</p> <p>Virtual Information Session 10:00 am – 11:00 am www.careerconnector.org Virtual Career Drop-In 11:00 am – 12:00 pm www.careerconnector.org Google Chrome Workshop Virtually and Onsite 2:00 pm – 3:00 pm www.careerconnector.org How to Market my Business on Social Media Part 1 6:00 pm – 7:00 pm www.careerconnector.org</p>	<p>5</p> <p>Virtual Job Fair 10:00 am – 1:00 pm www.careerconnector.org Virtual Career Drop-In 11:00 am – 12:00 pm www.careerconnector.org Introduction to MS Access 2016 Virtually and Onsite 2:00 pm – 3:00 pm www.careerconnector.org</p>	<p>6</p> <p>Budgeting Workshop Virtually and Onsite 10:00 am – 11:00 am www.careerconnector.org How to use CareerConnector Virtually and Onsite 1:00 pm – 2:00 pm www.careerconnector.org</p>	
<p>9</p> <p>Medicare AEP ACA Open Enrollment 10:00 am – 2:00 pm Virtual Information Session 10:00 am – 11:00 am www.careerconnector.org Virtual Career Drop-In 11:00 am – 12:00 pm www.careerconnector.org Resume Workshop Virtually and Onsite 2:00 pm – 3:00 pm www.careerconnector.org</p>	<p>10</p> <p>Onsite Goodwill Training Program Information Session 10:00 am – 11:00 am Basic Internet Workshop Virtually and Onsite 10:00 am – 11:00 am www.careerconnector.org Virtual Career Drop-In 11:00 am – 12:00 pm www.careerconnector.org Introduction to Linux Virtually and Onsite 2:00 pm – 3:00 pm</p>	<p>11</p> <p>Virtual Information Session 10:00 am – 11:00 am www.careerconnector.org Virtual Career Drop-In 11:00 am – 12:00 pm www.careerconnector.org Virtual Interviewing Workshop Virtually and Onsite 2:00 pm – 3:00 pm www.careerconnector.org</p>	<p>12</p> <p>Virtual Job Fair 10:00 am – 1:00 pm www.careerconnector.org Virtual Career Drop-In 11:00 am – 12:00 pm www.careerconnector.org Introduction to Ubuntu Virtually and Onsite 2:00 pm – 3:00 pm www.careerconnector.org</p>	<p>13</p> <p>Managing Credit Workshop Virtually and Onsite 10:00 am – 11:00 am www.careerconnector.org How to Use Zoom Virtually and Onsite 1:00 pm – 2:00 pm www.careerconnector.org</p>	<p>14</p>

For the latest information on our coronavirus response and opening updates, please visit goodwillng.org/coronavirus-response.

You can access our services during this time at www.careerconnector.org or by calling 1-844-344-WORK Monday – Friday 9:00 a.m. – 5:00 p.m.

All Workshops are Virtual unless noted otherwise. If you do not have internet access you may visit your nearest Career Center to attend virtual job fairs and virtual workshops during regular business hours

Please contact the Career Center before attending classes to reserve your spot and to ensure the course schedule has not changed.

Class schedules are subject to change without notice.

Hours of Service

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Sat 9:00 am – 12:00 pm

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Introduction to MS Excel Virtually and Onsite 6:00 pm – 7:00 pm www.careerconnector.org	www.careerconnector.org Virtual Information Session 6:00 pm – 7:00 pm www.careerconnector.org				
16 Medicare AEP ACA Open Enrollment 10:00 am – 2:00 pm Virtual Information Session 10:00 am – 11:00 am www.careerconnector.org Virtual Career Drop-In 11:00 am – 12:00 pm www.careerconnector.org Resume Workshop Virtually and Onsite 2:00 pm – 3:00 pm www.careerconnector.org Introduction to MS PowerPoint Virtually and Onsite 6:00 pm – 7:00 pm www.careerconnector.org	17 Onsite Goodwill Training Program Information Session 10:00 am – 11:00 am Intermediate MS Word Virtually and Onsite 10:00 am – 11:00 am www.careerconnector.org Virtual Career Drop-In 11:00 am – 12:00 pm www.careerconnector.org Workplace Communication Skills Workshop Virtually and Onsite 2:00 pm – 3:00 pm www.careerconnector.org Virtual Information Session 6:00 pm – 7:00 pm www.careerconnector.org	18 Onsite Multi-Employer Job Fair 10:00 am – 12:30 pm Virtual Information Session 10:00 am – 11:00 am www.careerconnector.org Virtual Career Drop-In 11:00 am – 12:00 pm www.careerconnector.org Townhall Meeting 11:00 am – 11:30 am How to Use Google Docs Virtually and Onsite 2:00 pm – 3:00 pm www.careerconnector.org How to Market my Business on Social Media Part 2 6:00 pm – 7:00 pm www.careerconnector.org	19 Virtual Job Fair 10:00 am – 1:00 pm www.careerconnector.org Virtual Career Drop-In 11:00 am – 12:00 pm www.careerconnector.org Internet Safety and Ethics Virtually and Onsite 2:00 pm – 3:00 pm www.careerconnector.org	20 QuickBooks Resources Virtually and Onsite 10:00 am – 11:00 am www.careerconnector.org How to Use Microsoft Teams Virtually and Onsite 1:00 pm – 2:00 pm www.careerconnector.org	21

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23	24	25	26	27	28
Virtual Information Session 10:00 am – 11:00 am www.careerconnector.org Virtual Career Drop-In 11:00 am – 12:00 pm www.careerconnector.org Resume Workshop Virtually and Onsite 2:00 pm – 3:00 pm www.careerconnector.org Intermediate MS Word Virtually and Onsite 6:00 pm – 7:00 pm www.careerconnector.org	Onsite Goodwill Training Program Information Session 10:00 am – 11:00 am Intermediate MS Excel Virtually and Onsite 10:00 am-11:00 am www.careerconnector.org Virtual Career Drop-In 11:00 am – 12:00 pm www.careerconnector.org Strategy and Planning Virtually and Onsite 2:00 pm – 3:00 pm www.careerconnector.org Virtual Information Session 6:00 pm – 7:00 pm www.careerconnector.org	Virtual Information Session 10:00 am – 11:00 am www.careerconnector.org Virtual Career Drop-In 11:00 am – 12:00 pm www.careerconnector.org How to Use Google Slides Virtually and Onsite 2:00 pm – 3:00 pm www.careerconnector.org	Thanksgiving Day Career Center Closed	Career Center Closed	Career Center Closed
30					
Medicare AEP ACA Open Enrollment 10:00 am – 2:00 pm Virtual Information Session 10:00 am – 11:00 am www.careerconnector.org Virtual Career Drop-In 11:00 am – 12:00 pm www.careerconnector.org			Logon to attend: www.careerconnector.org To Register for Virtual Job Fairs and Workshops Virtually- Connect from anywhere on a device. Onsite- Attend at a local career center in person and get connected. Safety and social distancing protocols followed- limited spaces available.	TRAINING PROGRAMS AVAILABLE AT THIS SITE: FORKLIFT GENERAL EMPLOYMENT HOSPITALITY LOGISTICS	ATTEND AN INFORMATION SESSION FOR START DATES AND FUNDING DETAILS

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Resume Workshop Virtually and Onsite 2:00 pm – 3:00 pm www.careerconnector.org Intermediate MS PowerPoint Virtually and Onsite 6:00 pm – 7:00 pm www.careerconnector.org					
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