

# South DeKalb Career Center Calendar

## November 2020

| Monday   | Tuesday   | Wednesday  | Thursday   | Friday   | Saturday |
|--|---|--|--|--|----------|
| 2<br><b>Virtual Information Session</b><br>10:00 am – 11:00 am<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Virtual Career Drop-In</b><br>11:00 am – 12:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Resume Workshop</b><br>Virtually and Onsite<br>2:00 pm – 3:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Introduction to MS Word</b><br>Virtually and Onsite<br>6:00 pm – 7:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a> | 3<br><b>TeamWrX Hiring Event</b><br>10:00 am – 1:00 pm<br><b>Basic Email Workshop</b><br>Virtually and Onsite<br>10:00 am – 11:00 am<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Virtual Career Drop-In</b><br>11:00 am – 12:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Introduction to MS Outlook</b><br>Virtually and Onsite<br>2:00 pm – 3:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Virtual Information Session</b><br>6:00 pm – 7:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a> | 4<br><b>Virtual Information Session</b><br>10:00 am – 11:00 am<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Virtual Career Drop-In</b><br>11:00 am – 12:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Google Chrome Workshop</b><br>Virtually and Onsite<br>2:00 pm – 3:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>How to Market my Business on Social Media Part 1</b><br>6:00 pm – 7:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a> | 5<br><b>Virtual Job Fair</b><br>10:00 am – 1:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Virtual Career Drop-In</b><br>11:00 am – 12:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Introduction to MS Access 2016</b><br>Virtually and Onsite<br>2:00 pm – 3:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a> | 6<br><b>TeamWrX Hiring Event</b><br>10:00 am – 1:00 pm<br><b>Budgeting Workshop</b><br>Virtually and Onsite<br>10:00 am – 11:00 am<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>How to use CareerConnector</b><br>Virtually and Onsite<br>1:00 pm – 2:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a> | 7        |
| 9<br><b>25 Anniversary Mini Job Fair</b><br>10:00 am – 2:00 pm<br><b>Virtual Information Session</b><br>10:00 am – 11:00 am<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Virtual Career Drop-In</b><br>11:00 am – 12:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Resume Workshop</b><br>Virtually and Onsite<br>2:00 pm – 3:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a>   | 10<br><b>TeamWrX Hiring Event</b><br>10:00 am – 1:00 pm<br><b>Basic Internet Workshop</b><br>Virtually and Onsite<br>10:00 am – 11:00 am<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Virtual Career Drop-In</b><br>11:00 am – 12:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Introduction to Linux</b><br>Virtually and Onsite<br>2:00 pm – 3:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a>   | 11<br><b>Virtual Information Session</b><br>10:00 am – 11:00 am<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Virtual Career Drop-In</b><br>11:00 am – 12:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Virtual Interviewing Workshop</b><br>Virtually and Onsite<br>2:00 pm – 3:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a>   | 12<br><b>Virtual Job Fair</b><br>10:00 am – 1:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Virtual Career Drop-In</b><br>11:00 am – 12:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Introduction to Ubuntu</b><br>Virtually and Onsite<br>2:00 pm – 3:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a>        | 13<br><b>TeamWrX Hiring Event</b><br>10:00 am – 1:00 pm<br><b>Managing Credit Workshop</b><br>Virtually and Onsite<br>10:00 am – 11:00 am<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>How to Use Zoom</b><br>Virtually and Onsite<br>1:00 pm – 2:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a>     | 14       |

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You can access our services during this time at [www.careerconnector.org](http://www.careerconnector.org) or by calling 1-844-344-WORK Monday – Friday 9:00 a.m. – 5:00 p.m. All Workshops are Virtual unless noted otherwise. If you do not have internet access you may visit your nearest Career Center to attend virtual job fairs and virtual workshops during regular business hours

Please contact the Career Center before attending classes to reserve your spot and to ensure the course schedule has not changed. Class schedules are subject to change without notice.

### Hours of Service

Mon-Fri 9:00 am – 5:00 pm  
Sat 9:00 am – 12:00 pm



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|   |   |   |   |   |                             |
|---|---|---|---|---|-----------------------------|
| <b>Introduction to MS Excel</b><br>Virtually and Onsite<br>6:00 pm – 7:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a>  | <b>Virtual Information Session</b><br>6:00 pm – 7:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a>   |   |   |   |                             |
| 16  | 17  | 18  | 19  | 20  | 21                          |
| <b>Virtual Information Session</b><br>10:00 am – 11:00 am<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Virtual Career Drop-In</b><br>11:00 am – 12:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Resume Workshop</b><br>Virtually and Onsite<br>2:00 pm – 3:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Introduction to MS PowerPoint</b><br>Virtually and Onsite<br>6:00 pm – 7:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a> | <b>TeamWrX Hiring Event</b><br>10:00 am – 1:00 pm<br><b>Intermediate MS Word</b><br>Virtually and Onsite<br>10:00 am – 11:00 am<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Virtual Career Drop-In</b><br>11:00 am – 12:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Workplace Communication Skills Workshop</b><br>Virtually and Onsite<br>2:00 pm – 3:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Virtual Information Session</b><br>6:00 pm – 7:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a> | <b>Virtual Information Session</b><br>10:00 am – 11:00 am<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Virtual Career Drop-In</b><br>11:00 am – 12:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>How to Use Google Docs</b><br>Virtually and Onsite<br>2:00 pm – 3:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>How to Market my Business on Social Media Part 2</b><br>6:00 pm – 7:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a> | <b>Virtual Job Fair</b><br>10:00 am – 1:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Virtual Career Drop-In</b><br>11:00 am – 12:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Internet Safety and Ethics</b><br>Virtually and Onsite<br>2:00 pm – 3:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a> | <b>TeamWrX Hiring Event</b><br>10:00 am – 1:00 pm<br><b>QuickBooks Resources</b><br>Virtually and Onsite<br>10:00 am – 11:00 am<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>How to Use Microsoft Teams</b><br>Virtually and Onsite<br>1:00 pm – 2:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a> |                             |
| 23  | 24  | 25  | 26  | 27  | 28                          |
| <b>Virtual Information Session</b><br>10:00 am – 11:00 am<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Virtual Career Drop-In</b><br>11:00 am – 12:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Resume Workshop</b><br>Virtually and Onsite<br>2:00 pm – 3:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a>  | <b>Intermediate MS Excel</b><br>Virtually and Onsite<br>10:00 am-11:00 am<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Virtual Career Drop-In</b><br>11:00 am – 12:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Strategy and Planning</b><br>Virtually and Onsite<br>2:00 pm – 3:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a>  | <b>Virtual Information Session</b><br>10:00 am – 11:00 am<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Virtual Career Drop-In</b><br>11:00 am – 12:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>How to Use Google Slides</b><br>Virtually and Onsite<br>2:00 pm – 3:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a>   | <b>Thanksgiving Day</b><br><b>Career Center Closed</b>  | <b>Career Center Closed</b>   | <b>Career Center Closed</b> |

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|  |   |  |   |  |  |
|--|---|--|---|--|--|
| <b>Intermediate MS Word</b><br>Virtually and Onsite<br>6:00 pm – 7:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a>   | <b>Virtual Information Session</b><br>6:00 pm – 7:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a> |  |   |  |  |
| 30<br><b>Virtual Information Session</b><br>10:00 am – 11:00 am<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Virtual Career Drop-In</b><br>11:00 am – 12:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Resume Workshop</b><br>Virtually and Onsite<br>2:00 pm – 3:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>Intermediate MS PowerPoint</b><br>Virtually and Onsite<br>6:00 pm – 7:00 pm<br><a href="http://www.careerconnector.org">www.careerconnector.org</a> |   |  | <b>Logon to attend:</b><br><a href="http://www.careerconnector.org">www.careerconnector.org</a><br><b>To Register for Virtual Job Fairs and Workshops</b><br><br><b>Virtually-</b> Connect from anywhere on a device.<br><b>Onsite-</b> Attend at a local career center in person and get connected. Safety and social distancing protocols followed- limited spaces available. | <b>ATTEND AN INFORMATION SESSION FOR START DATES AND FUNDING DETAILS</b> | <b>TRAINING PROGRAMS AVAILABLE AT THIS SITE:</b><br>CONSTRUCTION<br>ENVIRONMENTAL SERVICES (EVS)<br>FLOOR TECH/CUSTODIAL<br>FORKLIFT<br>GENERAL EMPLOYMENT<br>GOODBIZ<br>MAINTENANCE |

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